



DIOCESE OF WORCESTER
PRIVATE & CONFIDENTIAL

THE CHURCH
OF ENGLAND
**DIOCESE OF
WORCESTER**

**DBS UPDATE SERVICE VERIFICATION
FORM** for those registered on DBS Update Service

Disclosure of Criminal Records

APPLICANT'S CONSENT (signature)	
FULL NAME OF APPLICANT	
CERTIFICATE NUMBER	
DATE OF BIRTH	
ADDRESS	
POSTCODE	
TELEPHONE	
POST/ROLE to be filled	
WORKFORCE APPLIED FOR	
APPOINTING BODY e.g. name of PCC (not a DCC)	

ID DOCUMENTS SEEN (originals)	Please tick	Date on document	Details e.g. company name
UK Driving licence - both parts			
Passport			
UK Birth certificate			
Marriage/civil partnership certificate			
P45/P60			
Utility bill			
Financial / bank statement			
Other document			

- I have met the named applicant who has consented to a DBS check and use of the DBS Update Service, is aware that the resulting Disclosure could reveal information from police and other records and that this could affect the outcome of their appointment.
- I certify that this application is required for the purpose of asking an exempted question under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975; or for a prescribed purpose as defined in the Police Act 1997 (Criminal Records) Regulations 2002 and that the checks requested are in accordance with relevant legislation.
- I have seen the applicant's documentation as above to validate their identity and checked their DBS certificate dated
- I have used the DBS online update service and confirm that I have verified that ***"this certificate did not reveal any information and remains current as no further information has been identified since its issue"***. (Any other outcome please contact DBS Coordinator for advice)
- I confirm that the information I have provided in support of this application is complete and true.

SIGNATURE	DATE
NAME OF VERIFIER	
Contact Number:	E-mail: