

## Table of Parochial Fees from 1 January 2025

This document only relates to churches within the Anglican Diocese of Worcester.

This table sets out the fees prescribed by the Parochial Fees Order 2024 (a Statutory Instrument) as amended following the Diocese of Worcester Finance and Resource Committee Meeting of 19<sup>th</sup> November 2024.

For legal purposes, reference should be made to the Order itself. The 2024 Order set the framework for fees until 2026. It provides that fees would increase annually in line with CPI, capped at 5%.

Additional notes can be found on the final page.

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For services undertaken by a stipendiary clergy person.

	Fee to WDBF	Admin fee to PCC (Note 6)	Fee to PCC	TOTAL FEE
<b>Baptisms</b>				
Certificate issued at time of baptism.	-	-	19	<b>19</b>
Short certificate of baptism given under section 2, Baptismal Registers Measure 1961	-	-	19	<b>19</b>
<b>Marriages</b>	<b>95%</b>	<b>5%</b>		
Publication of banns of marriage	-	-	37	<b>37</b>
Certificate of banns issued at time of publication	-	-	19	<b>19</b>
Marriage Service (see Note 5)	235	12	297	<b>544</b>
<b>Funerals and Burials of Person aged 18 Years or More</b> (see Note 1)	<b>95%</b>	<b>5%</b>		
<b>A) Service in Church</b>				
Funeral service in church, whether taking place before or after burial or cremation (see Note 3).	121	6	107	<b>234</b>
Burial of body in churchyard immediately preceding or following on from service in church.	17	1	357	<b>375</b>
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following a service in church.	17	1	146	<b>164</b>
Burial or other lawful disposal of cremated remains in cemetery immediately preceding or following a service in church.	33	2	-	<b>35</b>
Cremation immediately preceding or following a service in church.	33	2	-	<b>35</b>
Burial of body in churchyard on separate occasion (see Note 1).	49	3	357	<b>409</b>
Burial or other lawful disposal of cremated remains in churchyard on a separate occasion (see Note 1).	49	3	146	<b>198</b>
Burial or other lawful disposal of cremated remains in cemetery on a separate occasion (see Note 1).	64	3	19	<b>86</b>
<b>B) No Service in Church</b>				
Funeral service (including burial of Body) at graveside in churchyard.	121	6	357	<b>484</b>
Funeral service (including burial or other lawful disposal of cremated remains) at graveside in churchyard.	121	6	146	<b>273</b>
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery.	189	10	35	<b>234</b>
Funeral service in premises belonging to funeral director; whether taking place before or after burial or cremation.	222	12	-	<b>234</b>
Cremation immediately preceding or following from funeral service in premises belonging to funeral director.	33	2	-	<b>35</b>
Burial of body in churchyard, not following service at graveside (committal only).	49	3	357	<b>409</b>
Burial or other lawful disposal of cremated remains in churchyard (committal only).	49	3	146	<b>198</b>
Burial of body, or burial or other lawful disposal of cremated remains in cemetery (committal only).	33	2	-	<b>35</b>
<b>C) Certificate issued at the time of burial</b> (see Note 1)	-	-	19	<b>19</b>

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For services undertaken by a non-stipendiary clergy person or lay ministers with Bishop's authorisation to conduct such services

For ministers not in receipt of a stipend, the Finance and Resources Committee of the Worcester Diocesan Board of Finance have agreed, that from 1 January 2025, they are able to claim up to 55% of the WDBF fee for a marriage (or similar service) and 80% of the WDBF fee for a funeral (or similar service), both rounded to the nearest £. They are also able to claim for reasonable costs (including travel expenses of 45p per mile for a car) from the PCC. For further information please see [www.cofe-worcester.org.uk/fees](http://www.cofe-worcester.org.uk/fees).

	Fee to WDBF	Fee to minister	Admin fee to PCC (Note 6)	Fee to PCC	TOTAL FEE
<b>Baptisms</b>					
Certificate issued at time of baptism.	-	-	-	19	<b>19</b>
Short certificate of baptism given under section 2, Baptismal Registers Measure 1961	-	-	-	19	<b>19</b>
<b>Marriages</b>	<b>40%</b>	<b>55%</b>	<b>5%</b>		
Publication of banns of marriage	-	-	-	37	<b>37</b>
Certificate of banns issued at time of publication	-	-	-	19	<b>19</b>
Marriage Service (see Note 5)	99	136	12	297	<b>544</b>
<b>Funerals and Burials of Person aged 18 Years or More</b> (see Note 1)	<b>15%</b>	<b>80%</b>	<b>5%</b>		
<b>A) Service in Church</b>					
Funeral service in church, whether taking place before or after burial or cremation (see Note 3).	19	102	6	107	<b>234</b>
Burial of body in churchyard immediately preceding or following on from service in church.	3	14	1	357	<b>375</b>
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following a service in church.	3	14	1	146	<b>164</b>
Burial or other lawful disposal of cremated remains in cemetery immediately preceding or following a service in church.	5	28	2	-	<b>35</b>
Cremation immediately preceding or following a service in church.	5	28	2	-	<b>35</b>
Burial of body in churchyard on separate occasion (see Note 1).	7	42	3	357	<b>409</b>
Burial or other lawful disposal of cremated remains in churchyard on a separate occasion (see Note 1).	7	42	3	146	<b>198</b>
Burial or other lawful disposal of cremated remains in cemetery on a separate occasion (see Note 1).	10	54	3	19	<b>86</b>
<b>B) No Service in Church</b>					
Funeral service (including burial of Body) at graveside in churchyard.	19	102	6	357	<b>484</b>
Funeral service (including burial or other lawful disposal of cremated remains) at graveside in churchyard.	19	102	6	146	<b>273</b>
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery.	30	159	10	35	<b>234</b>
Funeral service in premises belonging to funeral director; whether taking place before or after burial or cremation.	35	187	12	-	<b>234</b>
Cremation immediately preceding or following from funeral service in premises belonging to funeral director.	3	28	2	-	<b>35</b>
Burial of body in churchyard, not following service at graveside (committal only).	8	42	3	357	<b>409</b>
Burial or other lawful disposal of cremated remains in churchyard (committal only).	8	42	3	146	<b>198</b>
Burial of body, or burial or other lawful disposal of cremated remains in cemetery (committal only).	3	28	2	-	<b>35</b>
<b>C) Certificate issued at the time of burial</b> (see Note 1)	-	-	-	19	<b>19</b>

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	Fee to WDBF	Admin fee to PCC (Note 6)	Fee to PCC	TOTAL FEE
<b>Monuments</b>				
Permitted in accordance with rules, regulations or directions made by the Chancellor of the Diocese of Worcester, including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorised by a particular faculty, the fee for which is set by the Chancellor)				
Small cross of wood	17	1	39	<b>57</b>
Small vase not exceeding 305mm x 203mm x 203mm (12" x 8" x 8") or tablet, plaque or other marker commemorating a person whose remains have been cremated.	17	1	74	<b>92</b>
Any other monument	17	1	154	<b>172</b>
Additional inscription on existing monument	17	1	19	<b>37</b>
<b>Searches in Church Registers</b>				
Searching registers of marriage for period before 1 July 1837 for up to one hour (see Note 2)	-	-	37	<b>37</b>
- For each subsequent hour or part of an hour	-	-	37	<b>37</b>
Searching registers of baptism or burials for period before 1 July 1837 for up to one hour (see Note 2)	-	-	37	<b>37</b>
- For each subsequent hour or part of an hour	-	-	37	<b>37</b>
- For each additional copy of an entry in a register of baptism or burials	-	-	19	<b>19</b>
Inspection of instrument of apportionment or agreement for exchange of land for tithes deposited under the Tithe Act 1836	-	-	-	-
Furnishing copies of the above (for every 72 words)	-	-	19	<b>19</b>

The fees shown in the table do not include charges for heating, the services of a verger, music (e.g. organist, choir), bells, and flowers, which are fixed by the Parochial Church Council. In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.

Statutory fees are only prescribed for matters in respect of which parishioners have a legal right. Not all services come into this category, for example, funerals where there is a period of more than 48 hours between the funeral service and the cremation and between the cremation and the disposal of ashes. This also applies to special services such as memorial services and services of blessing and dedication following a civil marriage. The Archbishops' Council recommends that, where a memorial service is on a similar scale to a funeral service, or a service of blessing and dedication following a civil marriage or a renewal of marriage vows is on a scale equivalent to a wedding service, the PCC fee should be based on the statutory fee for the service, with the PCC receiving the equivalent of the combined DBF and PCC fee.

### Note 1 – Funerals and Burials

- a) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying within eighteen years after birth.
- b) The fee for a burial in a churchyard or cemetery on a separate occasion applies when burial does not take place on the same day as, or on the day before or the day after, a service in church.
- c) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Parochial Registers and Records Measure 1978.

### Note 2 – Searches in Church Registers

The search fee relates to a particular search where the approximate date of baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable.

### Note 3 – Costs and Expenses

In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.