

FEE INCOME RETURN

DBF Fees

Year

MONTH / QUARTER

PARISH (OR DISTRICT) :
NAME OF INCUMBENT OF THE BENEFICE : (OR VICAR IN A TEAM MINISTRY)

FEES PAYABLE TO DIOCESAN BOARD OF FINANCE

As per details overleaf

	Number	£
MARRIAGES		
FUNERALS AND BURIALS		
MONUMENTS IN CHURCHYARDS		
Total fees received		
Less: Administration fee @ 5%		
<i>sub-total</i>		
Less: Payments to other ministers on behalf of the incumbent (and other expenses)		
Net amount payable to WDBF		

Method of Payment (please indicate)

Cheque enclosed (<i>payable to Worcester DBF Ltd</i>)	<input style="width: 90%;" type="text"/>
Bank transfer on date (Please use parish code as payment reference) Sort code: 30 99 90 A/c no. 02974040	<input style="width: 90%;" type="text"/>
Other (please specify)	<input style="width: 90%;" type="text"/>

Date: Signed:

Name (block capitals) :

Please send completed form to the Finance Team, Worcester Diocesan Board of Finance, 16 Lowesmoor Wharf, Worcester, WR1 2RS

**FEE INCOME RETURN :
RECORD OF FEES RECEIVED AND PAYMENTS MADE**

Marriages

Date	Name (Groom)	Name of PCC/DCC	Name of Officiant	Expenses incl. payments to	
				Fee payable to DBF £	Retired Clergy / NSMs £
MARRIAGE TOTALS					

Funerals and Burials (incl Cremations)

Date	Name	Name of PCC/DCC	Name of Officiant	Expenses incl. payments to	
				Fee payable to DBF £	Retired Clergy / NSMs / Readers £
FUNERAL AND BURIAL TOTALS					

Monuments in Churchyards

Date	Name	Name of PCC/DCC	Fee payable to DBF £	
MONUMENTS TOTAL				
MARRIAGES				
FUNERALS AND BURIALS				
TOTAL				

Payments made
(Per above)
£