



Enhanced Governor Support

September 2024 - July 2025

Email: education@cofe-worcester.org.uk

Telephone: 01905 732 825

Diocesan Education Team

16 Lowesmoor Wharf

Worcester

WRI 2RS

www.cofe-worcester.org.uk/schools

Foreword from Nadia Underwood, Executive Officer & Diocesan Governance Lead

We are delighted to offer you again this year the Enhanced Governor Support SLA. This has been designed to ensure schools receive the support they need for effective church school governance. The Education Team is deeply indebted to the numerous volunteers that serve our schools and our aim is to provide you with professional support and advice.

We believe that working collaboratively with our Diocesan Education Team will enable your school to benefit from:

- support that is implemented **with you**, not to you
- support to be an effective statutory body
- support in enabling you to aid and encourage aspiration in your school
- continued access to experienced education professionals.

We can provide bespoke support on the following topics:

Topic	Duration	Cost
Introductory Session for New Headteachers and Ex-officios/Bishop's Representatives	1.5 hours	£45.00
Governor Code of Conduct & Declarations of Interest	1 hour	£30.00
The Statutory Role and Responsibilities of Governors in a Church school	1.5 hours	£45.00
Being an Effective Governing Board of a Church School for all Governors / Trustees	2.5 hours	£75.00
Preparing for your School's Ofsted or SIAMS Inspection	2.5 hours	£75.00
Monitoring for Teaching and Learning	2.5 hours	£75.00
Analyse School Performance (ASP) Training for Governors	2 hours	£60.00
Headteacher, Governance Professional (Clerk) and Chair Training - How Roles Interrelate and Differentiate	2.5 hours	£75.00
One-to-one Governance Professional (Clerk) Training	2 hours	£60.00
Diocesan Review of Governance	1 day	£450.00

Further information about each of these topics is included overleaf, however, if you have any additional questions, please do contact me and I will be delighted to discuss your requirements in greater detail. To book any of the bespoke support please contact Janine Jenkins on 01905 732825.

For further training and support relevant to governors, please refer to our Training & Support SLA.

Nadia Underwood
Executive Officer &
Diocesan Governance Lead



Enhanced Governor Support

- **Introductory Session for New Headteachers and Ex-officios or Bishop's Representatives**
This workshop offers an opportunity for headteachers and ex-officios (clergy) or Bishop's Representatives (lay) when either are new in post to develop their relationship in terms of governance and to explore opportunities for the school and church communities to work effectively together.
- **Governor Code of Conduct & Declarations of Interest**
This workshop is particularly helpful for Chairs and Governance Professionals (Clerks) in ensuring a transparent, compliant, effective and harmonious running of the Board. This will focus on the Governing Board's statutory function as outlined in the Governor Code of Conduct.
- **The Statutory Role and Responsibilities of Governors in a Church School**
This bespoke workshop explores the collective and individual responsibilities of your Board and how to ensure the Board is effective and compliant. There will be a particular focus on the benefits of a school either adopting sub-committees, or applying individually delegated responsibilities.
- **Being an Effective Governing Board of a Church School for all Governors / Trustees**
This workshop will help Governing Boards work effectively, by looking at the ways in which monitoring, reporting, challenge and policies are central to the strategic function of their role as a governor. Governing Boards might find this training particularly helpful following a Diocesan Review of Governance.
- **Preparing for your School's Ofsted or SIAMS Inspection**
In this session governors will explore how they can, in readiness for inspection, evaluate and demonstrate their effectiveness in supporting and challenging school leaders. Governors will be provided with an update on the current inspection framework and discussions will focus on how in-school documentation can be prepared and developed to support conversations with inspectors. Exemplar questions, commonly asked by inspectors, will also be considered. This bespoke session can be prepared to reflect the specific needs of particular Governing Boards.
- **Monitoring for Teaching and Learning**
A core function of the Governing Board is to monitor pupil progress and academic outcomes. This training will offer the tools to inform a focused monitoring visit, covering: the pre-visit meeting, the monitoring visit, the writing of the report and an invitation for challenge.
- **Analyse School Performance (ASP) Training for Governors**
This workshop will help governors increase both their familiarity with Analyse School Performance (ASP) and their ability to analyse statutory school data using the Inspection Data Summary Report (IDSR) and the School Performance Summary Report. During this session, delegates will explore: the changing contextual information of the school and the performance-related data contained within the reports. We will also look at specific progress and attainment trends over a three-year period. Please be aware that due to Covid-19, currently, the IDSR still relates to 2019 data; however, the contextual data has been updated in-line with the 2020 census returns.
- **Headteacher, Governance Professional (Clerk) and Chair Training - How the Roles Interrelate and Differentiate**
This workshop clarifies the roles, responsibilities and interrelationships of these three key positions within the context of your Governing Board.
- **One-to-one Governance Professional (Clerk) Training**
This bespoke training has been developed to reflect the experience of the Governance Professional (Clerk), the development of the Governing Board and the context of the school. This training covers all elements of the role of the Governance Professional (Clerk), including as an administrator, an advisor to the Board and with regards to compliance.
- **Diocesan Review of Governance**
This review is offered as support to improve and develop governance. It will help your Governing Board identify priorities for improvement, provide support on any further steps to take and highlight any additional training which might be useful to access. Two members of the diocesan team will review governor-related documentation from meetings, monitoring visits and the school's website. Over the course of a day, conversations will take place with each of the following: the Governance Professional (Clerk), the headteacher, the Chair and two members of the Governing Board. Following the review, a detailed report will be written outlining the Board's strengths and recommending areas for improvement.

Enhanced Governor Support Agreement Form

Please complete your booking form and return it by email to education@cofe-worcester.org.uk.

An invoice will be raised on receipt of your form; VAT will be charged at the standard rate.

School name	
--------------------	--

Topic	Hours	Preferred term	Cost
Total			

Headteacher _____ **Chair of Governors** _____

Signed _____ **Signed** _____

Date _____ **Date** _____