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| --- | --- |
| **Name of School or Academy** |  |

**For audit purposes a signed agreement is required.**

**I confirm that we would like to purchase the Training and Support SLA for 2023/24.**

**Please sign and return to** [education@cofe-worcester.org.uk](mailto:education@cofe-worcester.org.uk)

A picture containing circle, graphics, font, clipart

Description automatically generated

To request in-school support from your 15 hours, please email your requirements to the Diocesan Education Team via [education@cofe-worcester.org.uk](mailto:education@cofe-worcester.org.uk). If you could include the following information in your email this would help us to deal with your request as quickly as possible.

· topic and details of the support you wish to request

· full day, half day, twilight, staff meeting

· term you wish to book support

· any special requests such as days, times, online.

|  |  |  |  |
| --- | --- | --- | --- |
| **Headteacher** |  | **Chair of Governors** |  |
|  |  |  |  |
| **Signed** |  | **Signed** |  |
|  |  |  |  |
| **Date** |  | **Date** |  |
|  |  |  |  |